



# CANCELLATION

TO BE REVIEWED AND SIGNED BY NEW CLIENTS

## Cancellation Policy

- 1.) A client who needs to cancel or change an appointment is expected to call at least 24 hours before the scheduled appointment. We reserved the right to charge for appointments missed with less than 24 hours notice.
- 2.) A "NO SHOW" will be billed as a regular therapy session without the make-up option.
- 3.) Therapy sessions can not be extended beyond the time allotted. Please adhere to your scheduled time out of courtesy for the next client.
- 4.) Make-up times for appointments depend upon the therapist's availability.

Name of Client:

Name of Parent or Guardian:

*I acknowledge that I have read and understand the above cancellation policy.*

Signed:

Date (MM/DD/YYYY):

the **Learning Fountain**

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